

CHATTOOGA COUNTY  
BOARD OF TAX ASSESSORS

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Chattooga County  
Board of Tax Assessors  
Meeting of August 24, 2016

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| <b>Attending:</b> | <b>William M. Barker – Present</b><br><b>Hugh T. Bohanon Sr. – Present</b><br><b>Gwyn W. Crabtree – Present</b><br><b>Richard L. Richter – Present</b><br><b>Doug L. Wilson – Present</b><br><b>Nancy Edgeman – Present</b> |
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Meeting called to order @ 9:04 a.m.

**APPOINTMENTS:**

**OLD BUSINESS:**

**I. BOA Minutes:**

Meeting Minutes for August 17, 2016

**BOA reviewed, approved, & signed**

**II. BOA/Employee:**

**a. Time Sheets**

**BOA reviewed, approved, & signed**

**b. Emails:**

**1. 2016 Digest**

**2. GSI and Digest issues**

**3. Consolidation Sheets**

**4. Judge Wood retirement**

**5. BOE Hearing updates**

**6. Assisting Tax Commissioner**

**The BOA requested that all emails concerning the 2016 Digest be copied to Commissioner Winters from this point forward. While assisting the Tax Commissioner, the BOA stated that at least two people from the digest team be involved in all conversations concerning the Digest.**

**BOA acknowledged receiving emails**

**III. BOE Report:** Nancy Edgeman to forward via email an updated report for Board's review. Please see attached Boeq report.

**BOA acknowledged that email was received**

**a. Total 2016 Certified to the Board of Equalization – 29**

Cases Settled – 26

Hearings Scheduled – 3

Pending cases – 3

**b. Total TAVT 2013-2016 Certified to the Board of Equalization – 42**

Cases Settled – 42

Hearings Scheduled – 0

Pending cases – 0

**One pending 2015 Appeal to Superior Court for Map & Parcel 57-21**

**No updates at this time**

**BOA acknowledged there are 3 hearing scheduled at this time.**

**IV. Time Line:** Nancy Edgeman to discuss updates with the Board.  
**Nancy Edgeman stated our main Focus is on the Digest**

**NEW BUSINESS:**

**V. Appeals:**

**2016 Appeals taken:** 113  
**Total appeals reviewed Board:** 113  
**Pending appeals:** 0  
**Closed:** 101 Includes Motor Vehicle Appeals  
**Appeal count through 8/15/2016**

Weekly updates and daily status kept for the 2016 appeal log by Nancy Edgeman.

**BOA acknowledged**

**VI: MISC ITEMS**

**a. Subject: Digest Preparation**  
**Tax Year: 2016**

**Contention:** Two different data base companies between the Assessor's Office and the Tax Commissioner's office using two different methods to arrive at the same conclusion on consolidations. Thomson/Reuter's mill rates and local exemption calculations are incorrect.

**8/18/16 through 8/22/16 Determination:**

- An email was forwarded to Kathy Brown and the Board of Assessors with detailed breakdown of the two data base systems differences. The digest team members all agree that the conservation values and SV exemptions have been reconciled. We determined that Thomson/Reuter basically arrives at the same answer in the grand totals using a different method of calculation resulting in the V value and SV offsetting each other between the two reports.
- We also all agree that the graduated scale for our local exemptions is an issue and a "work-in-progress". At this point of matching consolidations and accurate tax billing, we discussed forwarding a detailed list of the local exemption's graduated scale along with all the detailed information to Ms. Kathy.
- Ms. Kathy informed us yesterday that she has not heard back from Thomson/Reuter to discuss any of these concerns with them.
- We also determined that **Thomson/Reuter** is using last year's mill rates and Ms. Kathy has informed them and again has not heard back from them.

**8/23/16 New updates:**

Ms. Kathy is now corresponding with Thomson/Reuter about all the concerns discussed since August 18, 2016.

- She will keep us informed of her progress and run new consolidations.
- She will let us know if she keeps the Digest submission date of Friday, August 26, 2016.

**Reviewer:** Wanda A. Brown

**BOA acknowledged**

**b. WINGAP discussion**

**The Board discussed some of the pros and cons of changing to WINGAP. Mr. Bohanon is contacting Tracy Thomas to set up a presentation for the Assessors office.**

**Motion was made by Mr. Wilson to enter into Executive session at 9:57 am under the provisions of O.C.G.A 50-14-3(6), Seconded by Mr. Bohanon, all that were present voted in favor.**

**Motion was made by Mr. Richter to exit Executive session at 10:11 am, seconded by Mr. Wilson, all that were present voted in favor.**

**Motion was made by Mr. Wilson to offer Nancy Edgeman the position as Office Manager / Appraiser, Seconded by Mr. Richter, all that were present voted in favor.**

**Nancy Edgeman accepted the position as Office Manager / Appraiser.**

**The BOA instructed Mrs. Edgeman to send an email to the County Commissioners office notifying them of the change effective 8/24/2016.**

**Meeting Adjourned at 10:18 am**

**William M. Barker, Chairman  
Hugh T. Bohanon Sr.  
Gwyn W. Crabtree  
Richard L. Richter  
Doug L. Wilson**



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